

## PORTLAND TOWN COUNCIL

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12th September 2018

Dear Councillor

You are hereby summoned to attend the **TOWN COUNCIL MEETING**, to be held in **EASTON METHODIST CHURCH HALL, EASTON** on **WEDNESDAY, 19<sup>TH</sup> SEPTEMBER 2018**, commencing at **7.00 pm** when the business set out below will be transacted.

It should be noted that it is the Council's intention that all meetings of the Council and its Committees be recorded aurally.

Yours faithfully

Wayne Lewin  
Interim Town Clerk

## **AGENDA**

- 1. Chairman's Welcome**
- 2. Prayers**
- 3. Apologies for Absence**
- 4. Declarations of Interest**
- 5. To Approve the Minutes of the Meeting Held on 25<sup>th</sup> July 2018**
- 6. Minute Update and Matters Arising**
- 7. Co-option of a new Town Councillor(s) for Underhill Ward**
- 8. Democratic Public Half Hour Open Forum**
- 9. Written Questions for the Chairman**
- 10. Town Mayor's Announcements**
- 11. Receive written reports from Borough and County Councillors**
- 12. Financial Matters**
  - a) Payments for Authorisation (Annex A)
  - b) 2018/19 Financial Report to 30<sup>th</sup> September 2018 (Annex B)
- 13. BEACH update**
- 14. To motion that PTC formally request that Dorset Health Scrutiny Committee should therefore refer these plans to the Secretary of State for Independent Review (Annex C)**
- 15. Transfer of funds from reserve to the BEACH project**
- 16. LEADER grant application**
- 17. Appointment of New Town Clerk**
- 18. Request for the Christmas Lights to be extended from Easton Gardens to the end of the Straits**
- 19. Local Government Reorganisation update**
- 20. Town Councillors allowances**

- 21. Initial Precept update 2019 / 20 including Local Government Reorganisation budget (Annexes D and E)**
- 22. Exclusion of Press & Public (discretionary)**  
“That pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) ...  
by reason of the confidential nature of the business to be transacted.”
- 23. Date of Next Meeting**  
The Committee’s next meeting is scheduled to take place on Wednesday, 17<sup>th</sup> October 2018 at the Easton Methodist Church Hall, Easton at 7.00 pm.

**PORTLAND TOWN COUNCIL**  
**TOWN COUNCIL MEETING**  
**HELD ON WEDNESDAY, 25<sup>th</sup> JULY 2018**  
**AT THE PETER TRIM HALL, ST GEORGE'S CENTRE**

**PRESENT:** Councillors Ray Nowak (Chairman), Jo Atwell, Sue Cocking, Jim Draper, Charlie Flack, Chris Gover, Sandra Reynolds, Sandra West and Rod Wild

**IN ATTENDANCE:** Andy Matthews (Neighbourhood Plan Working Group) and four members of the public.

**3724. Chairman's Welcome**

Cllr. Nowak welcomed all to the meeting and advised of fire precautions at the hall.

**3725. Prayers**

The Mayor's Chaplain led the meeting in prayer.

**3726. Apologies for Absence**

Cllr. Jim Draper sent apologies.

**3727. Declarations of Interest**

No declarations were received.

**3728. To Approve the Minutes of the Meeting Held on 27<sup>th</sup> June 2018**

These were agreed as a true and accurate record of the meeting and signed by the Chairman with one amendment of that Cllr. David Thurston stated he was present at the last but one meeting.

**3729. Minute Update and Matters Arising**

There were no matters arising.

It was noted that the judicial review regarding the closure of the hospital beds in Portland was due to be heard in August.

**3730. Co-option of a new Town Councillor**

Although an application had been received, the individual was not present, so it was agreed to move this item to the September meeting.

**3731. Democratic Public Half Hour Open Forum**

There were no questions from the public.

**3732. Written Questions for the Chairman**

There were no questions for the Chairman.

However, the Chairman announced the resignation of Cllr. Lucy Grieve from the Town Council, therefore creating a vacancy in the Underhill ward.

He also confirmed the resignation of the Assistant Clerk.

He concluded by saying that the Administrative Assistant was recovering at home after major surgery.

He wished all three well for the future.

### **3733. Town Mayor's Announcements**

Cllr. Flack updated the Council on the Mayor's activities during the past month. A full list can be found at Annex A.

### **3734. Receive written reports from Borough and County Councillors**

There were no written reports received.

Cllr. West updated the Council on her involvement in the PRIDE day in Bournemouth.

She was having meetings with the BID and LGBT groups in Weymouth.

To celebrate 100 years of the suffragettes and she was setting up a meeting to create a joint celebration across the area.

She concluded that £126K had been put in art project at Weymouth.

### **3735. Financial Matters**

a) Payments for Authorisation

The Clerk presented payments for authorisation and approval.

**This was unanimously approved**

b) 2018/19 Financial Report to 25<sup>th</sup> July 2018

The Clerk confirmed, at this point, the budget was well within Precept.

**This was approved as a true and accurate statement of finances.**

### **3736. BEACH – to receive updates**

Cllr. Cocking commenced by saying that the Council were awaiting approval of the LEADER grant. This was to be decided on Thursday, 26<sup>th</sup> July.

She continued by confirming that minor housing keeping works (not outlined in the grant application) were being conducted.

A BEACH working party had been formed as to move the project forward. It was proposed to meet weekly on a Monday.

**This was unanimously approved. The members of this group were nominated as: Cllr's Atwell, Cocking, Draper, Nowak and Thurston.**

**All notes from these meetings would be available on request to all Councillors.**

It was proposed that Cllr. Thurston be instated to the Project Delivery Team to replace Cllr. Lucy Grieve.

**This was unanimously approved.**

To conclude, it was suggested that all the rooms be named. All thoughts very welcome.

### **3737. Authority for payments on BEACH project**

It was proposed that the finance committee receive power of expenditure for the BEACH project of up to £5K to ensure that contractors were paid in a timely and efficient manner.

**This was unanimously approved.**

**3738. New Bank account for the BEACH project**

It was requested that the BEACH project had a separate bank account for income and expenditure. This will clearly show that the project would be self-sufficient and not propped up via the Precept. The bank account would still be in the name of the Portland Town Council.

**This was unanimously approved.**

**3739. Local Government Reorganisation, what services for PTC?  
Public meeting Monday, 20<sup>th</sup> August 7pm Girt Hall, St Georges,  
Reforne**

The Chairman reminded everybody of the briefing. The object was to find out the views of the public before making any commitment in the future.

**3740. Internal Audit report**

The Clerk confirmed that the internal audit had been completed and the external audit sent away. There were 9 minor points all of which had been or were in the process of being actioned.

It was requested these were read out and actions confirmed.

**The Internal Audit report was approved.**

**3741. Exclusion of Press & Public (discretionary)**

There were no matters to discuss.

**3742. Date of Next Meeting**

The next meeting was confirmed as on Wednesday, 19<sup>th</sup> September 2018 at Easton Methodist Church Hall, Easton at 7.00 pm.

The meeting ended 20.00 hours.

Signed ..... Dated.....  
(Chairman)